

Adams State College
Graduate Council Meeting Summary Notes
September 22, 2009

Present: Ed Crowther, Margaret Doell, Don Johnston, Kurt Keiser, Tracey Robinson, Michelle Trujillo

Absent: Don Basse, Liz Thomas

♣ **Welcome new members**

♣ **Review of April 2009 minutes-** any corrections, please send to Don Johnston

♣ **Review/discussion of changes and updates made in the past year**

Transcript requirement change—now requiring copies of transcripts from all colleges attended to be sent in, GPA of last 30 hours will be calculated; change is reflected in new catalog

A list of students with GPAs below 3.0 will be given to Graduate Office at end of each term. The list will then be sorted and sent out to departments for review and intervention if necessary

BANNER Extender is now being used, items are scanned in and will be viewable to anyone with BANNER access – Karie will talk with departments about training for use

Students that were in graduate degree programs through Extended Studies have now been moved into General Fund status. Departments will be sent student bills first to review and apply any scholarships before bills are sent to students. It was suggested that the business office try to find a way to prevent students from accessing their tuition bills prior to the adjustments so they don't see incorrect bills. Don J will investigate the possibility.

Change of graduate student full-time status to 6 hours and part-time 3 hours

2009-2010 Graduate Catalog is now on website

Catalogs for students will now be put on CDs. Each department will receive a hard copy of the catalog

The new Graduate Student Academic Appeals committee is formed and includes department chairs in the Grad School appeal review.

GradSource-online community networking—free for grad student to network and find resources needed for graduate studies. Explore the web site.

Grad school promotional items are available to departments for any fairs or marketing activities

GRE cost waiver available for students, application instructions can now be found in grad office

Discussions of new degrees are being considered in the following departments

Music, English, New emphasis area in MBA

ASC Blogs—anyone can start own blog through ASC site, blogs can be for program, course or personal, address: blogs.adams.edu, ASC also is getting large presence on Facebook and MySpace

US Satellite Laboratories STEM program visit this summer

Collaborative degree proposal w/ASC

Access to real time NASA and NOAA information

Don't yet know how the program will look

Joined Council of Graduate Schools last year

Don Johnston will put together list of publication titles the grad office has available and send it out to council members

If there is publication needed the grad office doesn't have, we can look into getting it

Graduate faculty approval process

A list of faculty approved to teach grad programs will be kept in grad office

Don J. will develop a form for review by the council

♣ **Reminder of program reviews for this year – Special Education**

♣ **Provost has asked for summary of Grad Council opinions on name change**

Summary of Council opinions: 4 yes, 2 undecided, 1 maybe with assurances

♣ **Council has been asked to review process of +/- grading in current grad programs**

Council agreed to make it available but allow departments to make decision on usage. Don J. will research making the change in Banner

♣ **Online Accreditation**—ASC is not currently approved to offer 100% online programs, all our programs are currently hybrid

There is a request to explore approval for the MBA to be 100% online

Don J. is doing research related to HLC approval issues

The council had no objection to further research to be done into approval

♣ **Request from HPPE for possibility of funding for graduate student thesis research**

Don J. will pursue possible avenues for such funding

♣ **Grad School and Council priorities**

Bring to next month's meeting to formalize report for Dr. Mumper

One member identified the issue of compensation for teaching graduate students to be included on the list

♣ **Other Business**

Financial Aid now has a graduate tuition calculator on website

Housing for summer is maxed out-please contact Ken with any needs for summer housing ASAP

Masters degrees on ASC diplomas do not have name of degree on them

All agree this should be done

There have been some questions about the Graduate Incentive Grant

Note only on-campus students taking 6 credits or more are eligible—online students are not. The council agreed the amount of money that will not be used by Teacher Ed due to the end of the Master's Plus program will be

reallocated to other departments according to ratio of current fund distribution

Schedule for Council meeting for the rest of the semester—10/20, 11/24, 12/22

meetings to begin at 3:00 in ES 222

Meeting adjourned 4:28 pm